



## CAMOSUN COLLEGE STUDENT SOCIETY CALL FOR NOMINATIONS

### Interim Appointment Procedures— Board of Directors Vacancies

The Camosun College Student Society (CCSS) has vacancies on its Board of Directors. The Board is seeking nominations from eligible CCSS members to fill these positions on an interim basis, with a full by-election to follow in the Fall 2026 term.

*This document contains everything you need to know about the process and the guidelines that apply to all nominees. For full position descriptions, please visit the links in Section 4.*

## 1. What Is Happening and Why

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There are currently vacancies on the CCSS Board of Directors. To ensure continuity of student representation, the Board is taking a two-step approach:

**Step 1 — Interim Appointment (Short-Term):** The Board will appoint eligible CCSS members to serve on an interim basis as permitted under Bylaw 7.9(a): “If there is a vacant position on council between regular elections, council may: (a) appoint a member by resolution of council until the next election.” The appointments will be confirmed at the May 11, 2026 Board meeting and the interim appointees will serve until the Fall 2026 by-election is concluded.

**Step 2 — By-Election (Medium-Term):** A full by-election open to all eligible CCSS members will be held in the Fall 2026 term. Bylaw 6.3 states: “The Fall election shall be held after September 25th and before October 25th of each year.” The winners will complete the remainder of the term.

⚠ **Important:** Anyone appointed at the May 11 Board meeting is accepting an interim role. A by-election will be held in Fall 2026. You may choose to stand as a candidate in that by-election, but the interim appointment does not guarantee election to a full term.

## 2. Positions Open for Nomination

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The following positions are open for interim appointment. All positions carry a 6-month interim term, pending the Fall 2026 by-election.

Position	Term
External Executive	6-month interim term
International Director	6-month interim term
Interurban Campus Director-at-Large (3 positions available)	6-month interim term each
Lansdowne Campus Director-at-Large (3 positions available)	6-month interim term each

For full position descriptions, duties, and responsibilities, please visit:

[camosunstudent.org/elections/](https://camosunstudent.org/elections/)

For the full CCSS Bylaws: [camosunstudent.org/documents/bylaws/](https://camosunstudent.org/documents/bylaws/)

### 3. Process and Timeline

Step	Action	Timing
1	Public announcement posted (social media, website, campus notices)	Week of April 27, 2026
2	Nominations open	April 30, 2026
3	Nominations close	May 6, 2026
4	Eligibility confirmed by Chief Electoral Officer	May 7–8, 2026
5	Withdrawal courtesy deadline	3:00 PM, May 11, 2026
6	Candidate presentations — 2 min. each + Board Q&A (in-person or video)	May 11, 2026 — Board Meeting
7	Board votes — interim appointment confirmed by resolution	May 11, 2026 — during meeting
8	Appointee accepts in writing or in person (Bylaw 7.6)	Within 48 hrs of appointment
9	Full by-election — student body votes	Fall 2026 (Sep 25 – Oct 25 — Bylaw 6.3)

#### How to Submit Your Nomination

Nominations will be accepted through the following channels:

- Complete the nomination Google Form (link will be posted on [www.camosunstudent.org](https://www.camosunstudent.org) and all CCSS social media channels)

- In-person submission at the CCSS office at Lansdowne or Interurban campus

Your nomination must include:

- Your full name and student number
- The position(s) you are nominating for
- Written confirmation that you meet all eligibility requirements (see Section 4)
- Your acknowledgement that this is an interim appointment, with a full by-election to follow in Fall 2026

### **Presenting to the Board — May 11, 2026**

All eligible nominees are required to present to the Board of Directors at the May 11, 2026 Board meeting. Presentations will be accepted:

- In person at the scheduled Board meeting location
- Via video link — connection details provided to confirmed nominees in advance

Each nominee will have a maximum of 2 minutes to present their platform. Nominees may use a PowerPoint or similar visual aid if they wish, though this is not required. A question period, with the same questions asked of all nominees, will follow all presentations before the Board votes.

## **4. Eligibility Requirements**

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To be eligible for nomination, you must meet all of the following requirements. Where a requirement is drawn directly from the CCSS Bylaws, the applicable bylaw is noted in brackets.

- **You must be enrolled in at least one (1) course at the college.** *[Bylaw 2.1]* Bylaw 2.1 states: “A person who is enrolled in at least one (1) course at the college shall be a regular member of the Society.” Bylaw 2.2 adds: “Only regular members are eligible to vote and hold elected office.”
- **You must be a member in good standing.** *[Bylaw 2.8, 6.13]* Bylaw 6.13 states: “Nominees for any position on the Council must be regular members of the Society, at least sixteen (16) years of age, and in good standing.” Bylaw 2.8 defines good standing: “A member is not in good standing if the member fails to pay any membership dues or debts to the Society, and the member is not in good standing for so long as those dues or debts remain unpaid.”
- **You must be at least sixteen (16) years of age.** *[Bylaw 6.13, 7.4]* Bylaw 6.13 states: “Nominees for any position on the Council must be regular members of the Society, at least sixteen (16) years of age, and in good standing.”
- **You must not currently hold more than one (1) position on the Council.** *[Bylaw 6.15]* Bylaw 6.15 states: “A member of the Society may not hold more than one (1) position on the

Council at any time, with the exception of College governance positions.” The only exceptions are student representatives on the Camosun College Board of Governors or Education Council, as described in Bylaw 7.2(n) and 7.2(o), provided “the representative does not hold another position on the Society’s Board.”

- A director appointed by the Board to fill a vacancy ceases to be a director at the end of the unexpired portion of the term of the individual whose departure created the vacancy (Bylaw 7.10).
- **Nominees for Campus Director-at-Large positions must be enrolled in at least one (1) course at the campus from which they seek election.** [Bylaw 6.16] Bylaw 6.16 states: “Nominees for Campus Director positions must be members enrolled in at least one (1) course at the College campus from which they seek election.” This applies to Interurban Campus Director-at-Large and Lansdowne Campus Director-at-Large nominees.
- You must acknowledge that this is an interim appointment, pending a full by-election in Fall 2026.

*If you are uncertain whether you qualify, please contact the CCSS office before submitting your nomination. Eligibility will be confirmed by the Board prior to the May 11 meeting.*

## 5. Candidate Guidelines — Ensuring a Fair and Transparent Process

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The CCSS is committed to ensuring this process is fair, transparent, and conducted with integrity. All nominees must adhere to the following guidelines.

### A. Nominee Conduct

- Candidates shall abide by any regulations established by these bylaws, Council and Elections policies, or in writing by the Board. [Bylaw 6.21]
- Candidates shall abide by all College policies, including materials distribution and posting on campus. [Bylaw 6.22]
- Do not misrepresent your qualifications, experience, or intentions.
- Do not make false or misleading statements about other nominees.
- Disclose any actual or potential conflicts of interest to the CCSS office before the May 11 meeting.
- **If you are a current Board member:** you must not use CCSS resources (including Society equipment, platforms, office materials, or staff time) to support your nomination, and you must not ask fellow Board members to use CCSS resources on your behalf. Your candidacy must be conducted entirely on a personal basis.

### B. Campaign Communications and Materials

- You are encouraged to share information about your candidacy with fellow students.
- All communications must be accurate, respectful, and consistent with CCSS and College values.
- You may use personal social media, word of mouth, and printed materials to promote your candidacy.
- CCSS Clubs can profile nominees but if a club decides to profile one nominee they must profile all nominees who ask to be profiled and must profile them in the same way and format. Clubs do not have to profile any nominees if they so choose. Clubs are considered to be part of the CCSS if they are profiled on the clubs portion of the CCSS website.  
[https://camosunstudent.org/club\\_list/](https://camosunstudent.org/club_list/)
- The CCSS may reimburse candidates up to a maximum of \$25 for photocopying costs provided the candidate produces receipts. *[Policies & Procedures III-A-1]*
- Promotional materials must not be posted in violation of College posting policies.
- Posters shall not be defaced, removed, obstructed, moved or otherwise interfered with.  
*[Bylaw 6.23]*

### **C. Equal and Fair Treatment**

- All nominees will be given equal time (2 minutes) to present, followed by a consistent question period from the Board.
- The order of presentations will be determined randomly and communicated to nominees in advance.
- Members of the Electoral Committee shall not campaign on behalf of any candidate during the election period. *[Bylaw 6.7]* Board members presiding over this process are held to the same standard.
- All nominees will receive the same information, timelines, and access to the CCSS office for questions.

### **D. Withdrawal of Nomination**

- If you intend to withdraw your nomination, please extend the courtesy of notifying the CCSS office in writing by **3:00 PM on May 11, 2026** so that the Board can plan the meeting appropriately.

### **E. Transparency and Board Decision-Making**

- The Board's appointment decision will be made by resolution at the May 11 Board meeting.
- The outcome will be communicated to all nominees following the meeting.
- Minutes of the May 11 meeting will be recorded and made available in accordance with standard CCSS practice.
- If you have concerns about the fairness of this process, you may raise them with the CCSS office or any Board member not involved in the nomination.

### **F. Fall 2026 By-Election — What to Expect**

The Fall 2026 by-election will be a full student-body election conducted under Part 6 of the CCSS Bylaws and will include:

- Sufficient notice posted not less than three (3) days prior to the opening of the nomination period, of not less than fifty (50) notices, not less than 8 x 10 in size, or a mailing or e-mail to all members. *[Bylaw 6.4]*
- All candidates must have been nominated by not less than fifteen (15) current members of the Society. *[Bylaw 6.14]*
- A campaigning period as determined by the Electoral Committee.
- Voting over a minimum of 2 days at both Lansdowne and Interurban campuses, with evening hours to 6:00pm.
- Members of the Society may vote with one (1) ballot for each of the Council positions for which they are entitled to. Voting may be conducted by paper ballot or via secure electronic means. *[Bylaw 6.24]*
- Oversight by the Electoral Committee and Chief Electoral Officer.
- The interim appointee may stand as a candidate but holds no advantage over other nominees.

*The Fall 2026 by-election will be administered independently by the Electoral Committee and Chief Electoral Officer, separate from this interim appointment process.*

## **6. Violations and Disqualification**

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- Violation of these guidelines by a candidate may result in their disqualification. *[Bylaw 6.32]*

If the Board considers disqualifying a nominee:

- The Electoral Committee shall notify the affected person within twenty-four (24) hours. *[Bylaw 6.33(a)]*
- The Electoral Committee may request an emergency meeting of Council within forty-eight (48) hours to deal with the matter, inviting the person(s) in question to submit a statement or make a presentation to Council. *[Bylaw 6.33(b)]*

## **7. Contact and Further Information**

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If you have questions about this process, your eligibility, or any of the positions, please contact us:

**Website:** [www.camosunstudent.org](http://www.camosunstudent.org)

**Position descriptions:** [camosunstudent.org/elections/](http://camosunstudent.org/elections/)

**CCSS Bylaws:** [camosunstudent.org/documents/bylaws/](http://camosunstudent.org/documents/bylaws/)

**Office — Lansdowne Campus:** Young Building

**Office — Interurban Campus:** LACC Building

**Instagram:** @CamosunStudents

**Nomination Deadline:** May 6, 2026

**Withdrawal Courtesy Deadline:** 3:00 PM, May 11, 2026

**Presentation Date:** May 11, 2026 — CCSS Board of Directors Meeting

**We encourage all eligible CCSS members to consider putting their name forward.**

*Your voice and leadership matter — get involved.*