

MINUTES

CCSS Board of Directors meeting, March 9th, 2026
Wilna Thomas 101, Lansdowne Campus

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|---|---|
| BALUYUT, Terence.....External Executive | VACANT..... Interurban Director |
| QUESADA, Daniella.....Interurban Executive | VACANT..... Interurban Director |
| PETERSON, AleahLansdowne Executive | VACANT..... Lansdowne Director |
| MADARIAGA, Benjamin.....Finance Executive | CHOU, Angela Lansdowne Director |
| PIMENTEL, Athena.....SWA Director | LAM, Riley Lansdowne Director |
| PERALTA, Hector.....International Director | FREDERICKSON, Jeremy Lansdowne Director |
| TOOTH, Acacia.....Pride Director | VACANT..... Off Campus Director |
| PATTERSON, Rose.....Indigenous Director | HODSON, Liam Education Council |
| DE GUZMAN, Hannah.....Sustainability Director | Education Council |
| HUYNH, Madison.....Women’s Director | TOOTH, Acacia Education Council |
| PURNELL, MiaInterurban Director | PLOURDE, Tahlia Board of Governors |
| VACANTInterurban Director | LEYLAND, Sean Board of Governors |

Attending: Madison Huynh, Riley Lam, Terence Baluyut, Aleah Peterson, Mia Purnell, Daniella Quesada, Benjamin Madariaga, Athena Pimentel, Angela Chou, Acacia Tooth, Hannah De Guzman

Absent: Rose Patterson, Hector Peralta, Tahlia Plourde

Guests & Staff: Michel Turcotte, Christine Desrochers, Michael Glover, Hannah Carr, Rashed Al-Haque, Kyla Kopperud

I Call to Order

- a) **Meeting called to order by Speaker of Council**
Angela called the meeting to order 6:11 pm on March 9th, 2026

- b) **Recognition of Coast Salish Territory**
Angela acknowledged the Coast Salish Territory on which the meeting is being held. Camosun College Student Society serves students on the traditional territories of Lekwungen and W̱SÁNEĆ speaking peoples, T’souke, Scia’new and Pacheedaht First Nations.

II Ratification of Agenda/Approval of Previous Minutes

Approval of Late Regrets

MOTION: Lam/Baluyut

To approve the late regrets of Jeremy Frederickson, Liam Hodson, and Sean Leyland.

CARRIED

Approval of Late Regrets from 2026-02-23

MOTION: De Guzman / Quesada

To approve the late regrets of Acacia Tooth and Benjamin Madariaga

CARRIED

Approval of Agenda

MOTION: Lam/Quesada

BIRT the CCSS Board of Directors approve the agenda as amended

- *Added AGM discussion*

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- *Added revisiting of Rose's late regrets from February 9th, 2026*

CARRIED

Approval of Previous Minutes

MOTION: De Guzman/Tooth

BIRT the CCSS Board of Directors approve the minutes from February 23rd, 2026

CARRIED

Ratification of Phone Around Motion held March 2nd-4th

Whereas after our meeting today discussing the details of the Indigenous event to be held in about four and a half weeks time and given that this is such a tight timeframe it was discussed at length and then decided that a "telephone" vote was the best way to move this exciting event forward quickly by approving the funds for it.

MOTION: Huynh/Lam

Be it resolved that the Board of Directors ratify \$4600.00 for the Indigenous Event to be held in March 2026.

The motion was initially moved by Daniella Quesada and Sean Leyland

Result: **CARRIED** (13 in favour, 0 opposed, 0 to table)

RATIFIED

III Presentations/Resignations/Guest Business/Announcements/etc.

- a) Presentation by **Rashed Al-Haque** and **Kyla Kopperud**- review of the Academic Accommodations Policy for Students with Disabilities.

Rashed introduced himself and **Kyla** and presented the Review of the Academic Accommodations for Students with Disabilities Policy to the board. He aimed to give a high-level overview of the process and was looking for feedback from students.

The current policy has been operating at the college for several years now as an effort to better accommodate students with disabilities. This review is looking to tie up loose ends that were not included in the initial policy.

The policy exists to give equitable access to students with disabilities without undermining Camosun's academic standards. It uses the shared responsibility model, with students, instructors, CAL, administrators, etc. all responsible for administration. The policy speaks to proactive accommodations and transparent dispute resolutions. In the scope of the policy, it applies to anyone with documented disabilities. It covers all academic areas and is balanced with regulatory learning requirements. Privacy and confidentiality are important aspects of this policy as well, looking at who can view private medical documents, etc.

The policy's principles and responsibilities are mandated under the BC Human Rights Code. If CAL mandates an accommodation, it must be followed by Camosun staff. In terms of maintaining academic integrity, it focuses on not compromising academic standards or course outcomes. Another principle is flexibility and communication. It is based on the needs of the student, no one-size-fits-all, and emphasizes direct student-college communication.

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In terms of responsibility, it is up to the student to contact CAL and provide all the appropriate documentation in order to receive accommodations. Rashed emphasized that they are trying to avoid students providing documents at the very last moment, as this hinders the tailored approach. CAL needs time to make sure all materials are ready for the first week of classes. It is then up to the student to give the CAL materials to the instructors in a timely fashion; this is not automatically provided. This has been an issue in the past, with students assuming the accommodations are shared with instructors.

Instructor implementation and collaboration is also a key component of the document. The instructor implements accommodations without changing the essential outcomes and collaborates respectfully with students. Instructors aren't to divulge this information to other instructors, and students are made aware of their rights.

Within high-level procedures, it begins with a disclosure. 8-12 weeks before the start of classes, students are encouraged to disclose disabilities to CAL so that a plan can be made to accommodate. Next comes assessment and documentation. CAL instructors assess the functional impacts and verify documentation, ask for additional information, and makes sure it meets the institutional standards. An accommodation letter is then approved and tailored to support the student. This does not include any private medical information, only accommodations, to protect the student's privacy. It is then up to the student to share that letter with instructors. Once the accommodation letter is released, instructors need to implement those accommodations as specified. If there are issues, teachers are recommended to reach out to their program chair or CAL instructors so that implementations can be timely.

If there is a conflict between the students and instructors, or if they are dissatisfied with CAL's prescribed accommodations, the student is asked to contact CAL directly. Communication should be respectful and clear. If that does not work, there are opportunities for Kyla, the chair of CAL, to get involved. If it is an issue with the teacher, both the instructor and the department chair should be consulted. Issues should be resolved quickly.

Students do have the right to appeal the CAL letter, not how the instructor applies it. A written appeal should be submitted to the Director of Student Affairs, citing the procedural errors, new evidence, or inappropriate accommodations. The director will decide within ten working days if the accommodations should be reviewed. If the current accommodations are seen as unfair, CAL will be advised, and a new set of accommodations will be administered by CAL. The second and final step is, if unresolved, the student may appeal to the Provost within 10 days; that decision is final.

Michel asked why students have the responsibility to give the letter to instructors rather than the college providing that information. **Kyla** stated it is a privacy issue. Students have the right to disclose information to who they want, when they want, rather than the college assuming that they can disclose. **Acacia** suggested that students should be able to give consent to send the letters to all instructors, and **Daniella** built on that, suggesting that students be able to talk to the CAL instructors in the initial interviews to make that auto-sending an option. She also highlighted the issue of removing barriers when booking CAL exams, suggesting that there should be an option to auto-book exams.

The next steps include hearing more feedback from students and instructors, and then looking at how much feedback can be absorbed into the policy and CAL, and ensuring that education remains accessible and everyone knows their rights and responsibilities.

Kyla mentioned "Report a Barrier," a website where students can report specific issues to the college.

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Rashed wrapped up his presentation by saying that people are welcome to contact him (Al-HaqueR@camosun.ca) or Kyla (KopperudK@camosun.ca) at any time.

IV Financial Motions/Issues

- a) Up to \$6500 for replacement golf cart from Walk Safer reserve funds —**Glover**

MOTION: De Guzman/Quesada

BIRT the CCSS Board of Directors approve up to \$6500 for a replacement golf card from the Walk Safer reserve fund.

CARRIED

- b) Up to \$1200 for the Bachelorette Event (March 23 – 6 – 10). The space has been booked, and they are looking into an alcohol license. Tagg and Daniella are working on details – **Daniella**

Daniella has since removed the application for a liquor license for the event, and her budget is currently looking at \$800 in total. She has asked for a larger budget just in case, but there will be mocktails! She currently has 15 signed up, and is hoping for 25 minimum. **Terence** asked for a breakdown in terms of budget, and **Daniella** said it was discussed in special events, and she is happy to provide it if people are interested.

MOTION: Quesada/Pimentel

BIRT the CCSS Board of Directors approve up to \$1200 for the Bachelorette Event

CARRIED

- c) Up to \$1000 for the Latin Festival taking place at the end of March or beginning of April. It will take place at a club – **Daniella**

Daniella is looking to host a Latin event at the end of the term. She and **Ben** will be meeting at the end of the week. There is money left in the special events budget, and she is looking to buy \$1000 worth of tickets to give away to students. She doesn't have numbers yet for how many tickets that can buy, but she says she's a great bargainer. She is thinking that students will be able to pick up tickets at the CCSS offices with their student ID. **Terence** said he thinks buying tickets is a stronger idea than just sponsoring an event without students able to attend for either free or a subsidized price.

MOTION: Purnell/Madariaga

BIRT the CCSS Board of Directors approve up to \$1000 for the Latin Festival

CARRIED

V Committee Reports

- a) Organizational Design—**Daniella**

1. The OD committee is still working on the club's policy, but a full draft is now complete, along with a summary document. Another meeting will take place this week or next week and then the document will be brought to the board. She asks for as many people to attend the OD meeting as possible so that we can limit the discussion within the board meeting.
2. **Terence** brought forward the ACR documents and explained that it is built to achieve continuity between years, and, if passed, would begin being filled in as of May with the newly elected board.

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Terence suggested that a staff member be selected to manage the filing and accessibility of the documents.

MOTION: Baluyut / Quesada

BIRT the CCSS Board of Directors accept the OD committee's recommendation and implements the ACR policy.

CARRIED

- b) Special Events— **Daniella** – The Bachelorette and Latin event are coming up, and the week of the 23rd to 27th, there will be a wellness event hosted by the Exercise is Medicine Club. There will be an event every single day at Interurban.
- c) Campaigns & Advocacy—**Terence**- The office of MP Greaves has offered **Terence** a seat on the council, and **Terence** has asked that the seat go to the external executive every year. He is reaching out to Stephanie McLean, but there has been no contact.
- d) Executive Committee— **Terence**- No report.
- e) Finance Committee— **Matthew/Benjamin – Ben** will be meeting with **Matthew** tomorrow.
- f) Electoral Committee—**Michel** – The nomination period has closed for the upcoming CCSS election. There are lots of contested roles. The campaign period begins tomorrow and the elections begin on the 24th – 26th. The results will be announced at the AGM.

Daniella asked for the dates and times for the College's election emails. **Michel** stated the first email will go out on the morning of the 24th, but he doesn't have the date for the reminder email. **Terence** highlighted the issue in previous years where the email was not sent out on time, and he would like that issue reported to the college. He also asked about the voting style. **Michel** stated that, under our rules, anything over 3 candidates is a ranked ballot and that will be the case this time. **Hannah** stated that she had sent an email to **Gord** asking about her involvement in the electoral committee and is still waiting for a response.

- g) Personnel Committee—**Hannah – Hannah** stated that the personnel committee has been receiving reports and they wanted to address this in a game of Kahoot. **Hannah, Daniella, and Madison**, via Kahoot, discussed how many times a member can talk on a motion in a board meeting (two times), who operates the student society day-to-day (staff), when items can be added to the agenda (prior to noon on Fridays), who comment, replies, etc. should be directed to in a board meeting (the chair), that new ideas should not be brought to the board meeting without a flushed out plan that has been run by staff and committees, that the main role of the board is governance, strategy, and oversight, under good governance practice board members should not directly manage or assign staff to tasks, the purpose of the point of order is to correct a breach of meeting rules or procedures, that anyone can call a point of order, if a members want to stop discussion and move to a vote they can call the question and move directly to a vote, and why we need a boundary between governance and staff work.

Hannah will be sending out an email that reminds all board members to be responsible, professional, authentic, respectful, and stand up for students' rights. We do not tolerate disrespect in board meetings, email communications, or with the broader community. It has to come from a place of shared commitment to students. If you have concerns, please bring these issues to the committees so that we can keep our board meetings focused on the final product.

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Madison highlighted some patterns that have emerged that have hindered both the staff and the board.

1. It's important when board members are considering motions to consult staff members. Without input from staff members, information may be lacking.
2. Research and background are important before board meetings so that we aren't guessing at gaps during board meetings.
3. Try to avoid last-minute agenda items so that board members have time to prepare.

This is not a witch hunt, just be prepared and respect your fellow board members and staff.

VI Member Reports

- a) Handbook cover announcement – **Daniella** and **Michael** have looked through the submissions for the Handbook cover, and a winner has been selected. The money will be distributed to the winner soon, and they are waiting on the final copy that will go on the front of the agenda.
- b) Lansdowne Executive report – **Aleah**
 - Discussion with MLA Gibson
 - o Board delegates met with MLA Gibson to discuss some of the issues facing students. Gibson suggested sending letters to the minister of education, though did not seem interested in interjecting herself. **Aleah** is looking at hosting an email campaign. **Michel** stated that Gibson seemed to just be going through the motions and her engagement was low.
 - Memorandum of Agreements (MOA) policy discussion with Camosun
 - o **Aleah** and **Michel** attended a meeting with the College about the MOA, and there has been a pause to address a food safety issue, wherein they will be consulting a lawyer. **Michel** added there is also a pause to address recreation and what kind of supports Camosun would offer to a CCSS building in the future. Everything else is going very well.

VI Other Reports

- a) Executive Directors Report – **Michel** spoke to the College's cost-cutting. They are trying to cut back 7.2 to 9 million dollars, which accounts to about 50 jobs being cut. They are still trying to prioritize students, but he does not think they will survive without program cuts. ELD is being moved to Lansdowne, and student supports will be trimmed. EDI and the makerspace are already gone, but they are trying to be student-conscious and transparent. There will be more emails to students and a touch base working group to help facilitate the flow of information between organizations on campus. **Daniella** and **Michel** have also been in talks with the Nexus that should benefit both of them. The CCSS is looking to purchase a MailChimp service, which would let the CCSS send out electronic links to students along with a CCSS newsletter. It would give us a lot more visibility to members, and working together, we would have a greater ability to reach out. This will come to a future meeting once there is more discussion.

The Orientation is being set: Friday, April 24th – Sherri Bell Hall – Spinnaker's pub

VIII Unfinished Business

- a) \$5000 - CCSS sponsor a cart for the *Tee Off for Trades Golf Tournament* on Friday, May 22 – **Michel**

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Michel mentioned that he was able to use this trade's fund within the last two weeks in order to help a student afford textbooks. He stated that we do not do much for our Trades Students, so he believes this is going to a good cause.

Hannah Carr read a statement from **Matthew Martin** stating that the budget is only available from the Health and Dental fund.

Madison said that she thinks the cart should be sponsored by the Health and Dental fund. **Terence** asked **Michel** how we can promote the Health and Dental plan. **Michel** stated that the CCSS and Health and Dental is one legal entity, but we could certainly format our logo to have the "Health and Dental Programs" underneath, much like our Chargers' cart sponsorship.

Christine suggested offering people an information packet about the services we offer, such as virtual health and free counselling. She said that our students use these services in very high numbers, so opening eyes to this would be beneficial. **Terence** suggested that Chris connect us with the college and let us do a newsletter at the beginning of the term directly to trade's students.

Michael said that we need to stay simple, and that the important part is the students who need access to this fund. Advertising to people who aren't students is secondary to the outcome of the donation. **Michel** seconded this statement, and stated that we are not the largest donor, therefore it would be difficult to find leverage. It would be hard to ask the college for more than they are offering to other donors.

MOTION: Lam/Huynh

BIRT the CCSS Board of Directors approve a \$5000 cart sponsorship for the Tee Off for Trades Golf Tournament, paid for out of the Health and Dental Fund.

CARRIED

- b) Late regrets of Rose Patterson from February 9th, 2026.

MOTION: Madison/Aleah

BIRT the CCSS Board of Directors deny the late regrets of Rose Patterson from February 9th, 2026.

CARRIED

VII Question Period

X New Business

- a) AGM Discussion – **Michel** and **Terence**

Michel stated that the election date is the date following the closing of voting, Friday, March 27th, and the AGM is useful for announcing the voting results. The audit must also be presented to the members so that we can collect fees next year. The Friday after the election is the date we have held AGMs for years, and would like to hold it at the same time this year.

Terence is encouraging members to create presentations to show the student body what work they have done over the year. He'd also like the staff to do the same (Walksafer numbers, accomplishments, etc.), which gives

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a full summary of services. He suggested a giveaway in order to get students to attend. **Terence** stated that reporting back is important, but there are no expectations since we have a short time period to create these presentations.

Terence suggested a hybrid meeting on April 3rd. **Christine** stated that April 3rd is Good Friday. **Terence** suggested April 6th. **Christine** stated that this is Easter Monday.

MOTION: Lam/Baluyut
BIRT the CCSS Board of Directors will hold the AGM on the afternoon of March 27th
CARRIED

IX Adjournment

MOTION: Lam/De Guzman
Adjourned at 7:56
CARRIED