

MINUTES

CCSS Board of Directors meeting, February 23rd, 2026
Online, Various Locations

BALUYUT, Terence.....External Executive	VACANT..... Interurban Director
QUESADA, Daniella.....Interurban Executive	VACANT..... Interurban Director
PETERSON, AleahLansdowne Executive	VACANT..... Lansdowne Director
MADARIAGA, BenjaminFinance Executive	CHOU, Angela Lansdowne Director
PIMENTEL, Athena.....SWA Director	LAM, Riley Lansdowne Director
PERALTA, Hector.....International Director	FREDERICKSON, Jeremy Lansdowne Director
TOOTH, Acacia.....Pride Director	VACANT..... Off Campus Director
PATTERSON, Rose.....Indigenous Director	HODSON, Liam Education Council
DE GUZMAN, HannahSustainability Director Education Council
HUYNH, MadisonWomen’s Director	TOOTH, Acacia Education Council
PURNELL, MiaInterurban Director Board of Governors
VACANTInterurban Director	LEYLAND, Sean Board of Governors

Attending: Terence Baluyut, Daniella Quesada, Aleah Peterson, Athena Pimentel, Hector Peralta, Rose Patterson, Hannah De Guzman, Madison Huynh, Mia Purnell, Angela Chou, Riley Lam, Sean Leyland

Absent: Jeremy Frederickson, Liam Hodson, Acacia Tooth, Benjamin Madariaga

Guests & Staff: Michel Turcotte, Matthew Martin, Christine Desrochers, Michael Glover, Kevin Bellis

I Call to Order

a) **Meeting called to order by Speaker of Council**

Angela called the meeting to order 5:04 pm on February 23, 2026

b) **Recognition of Coast Salish Territory**

Angela acknowledged the Coast Salish Territory on which the meeting is being held. Camosun College Student Society serves students on the traditional territories of Lekwungen and WSÁNEĆ speaking peoples, T’souke, Scia’new and Pacheedaht First Nations.

II Ratification of Agenda/Approval of Previous Minutes

Approval of Agenda

MOTION: De Guzman / Baluyut

AMENDED: Camosun College Student Society Handbook Cover – **Daniella**

BIRT the CCSS Board of Directors approve the agenda as amended

CARRIED

Approval of Previous Minutes

MOTION: Patterson/Peralta

BIRT the CCSS Board of Directors approve the minutes from February 9th, 2026

CARRIED

III Presentations/Resignations/Guest Business/Announcements/etc.

- a) Presentation by **Chris Berghuis**, Advancement Officer, on the Camosun Tee Off for Trades Golf Tournament fundraiser for trade students in need.

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Chris spoke to the board about the *Tee off for Trades* event, stating that his primary role at the college is fundraising. He thanked the board for the support the Camosun College Student Society has offered over the many years for all different initiatives.

On a serious note: recently the school of business has set up a fund in the memory of Dr. Laura Grover, and it will be given out for the first time this June. He suggested that Camosun College Student Society might want to put some support behind this fund. The endowment fund's balance is currently around \$5000. [Link for Dr. Laura's fund.](#)

Golf tournament: *Tee off for Trades* included 72 golfers last year, including students and staff, as well as many community supporters. Last year, the event ended up raising around \$25,000 for trades bursaries for students in need. Last year, the CCSS has come on as a cart sponsor, and a student golfed on our behalf. Chris asked the CCSS to continue with that sponsorship again this year. According to the brochure, the *Tee off for Trades* event will take place on May 22 at Olympic View, starting at 3pm. If we do choose to sponsor a cart, we would be highlighted as the sponsor of the cart, can fill the cart with swag if we choose to do so, be included in an email that will go out to over 29,000 people, and we will receive two golf and dinner packages.

Matthew pointed out that the sponsorship package has increased in price from \$3000 to \$5000, and asked how other sponsors have felt about the increase and what the rationale was. **Chris** responded that this increase is based on the increased value of the package, and the \$5000 reflects the needs of the students. Others are seeing the increase and realizing that this is the cost of supporting students. **Michel** asked about the Trading-Up Initiative with Coast Capital and what the fundraised money is actually used for. Chris replied that the Trading-Up initiative was giving approximately \$160,000 a year to help support trades students with one-time expenses. This included everything from certifications, to how to sign up for things, to affording steel-toed boots. Coast Capital monitors this fund closely, however, they have had a merger with another financial institution and their funding has dropped to \$100,000, there is a \$60,000 gap there, meaning they can not support students at the same level as they had in the past. This \$5000 sponsorship is looking to fill this deficit and meet the need of as many students as possible.

- a) HR Policy item – **Kevin Bellis** - In Camera - 5:25 staff left the meeting, for the board to go in camera, staff could come back at 6:15 pm

MOTION: Lam/Baluyut
BIRT the CCSS Board of Directors move into camera
CARRIED

MOTION: Patterson/Peterson
BIRT the CCSS Board of Directors move out of camera
CARRIED

MOTION: Quesada/Baluyut
WHEREAS:
The Students Union and Michel Turcotte, the "Employee" entered into an employment contract which commenced on February 1, 2023 (the "Employment Contract").

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AND:

The Employment Contract stipulates that the Students Union agrees to draft and approve an HR policy which specifies the dispute resolution, progressive discipline process, and the definition of termination “with cause” as well as a third party, mutually agreeable, arbitration process paid for by the Students Union.

The purpose of this policy is to satisfy the Students Union’s obligation to draft and approve an HR policy that applies to the Employee, and to provide fair and transparent guidelines with respect to dispute resolution, arbitration, discipline, and with cause termination.

The policy will apply only to the Employee, and is approved further to the requirement to approve an HR Policy pursuant to the Employment Contract

THEREFORE, BE IT RESOLVED THAT the Students Union approves the HR policies with respect to the Employee, as presented.

CARRIED

Michel asked if the policy had been written, and Terence clarified that the board has seen the policy, and, if the motion is approved, the HR policy will circulate shortly. **Michel** asked about the process of creating this document, and asked if he would be able to see and comment on the document before it is submitted for approval, stating that it is unusual to have a policy that just applies to one employee. No response was given.

IV Financial Motions/Issues

- a) \$5000 - CCSS sponsor a cart for the *Tee Off for Trades Golf Tournament* on Friday, May 22 –**Michel**

Michel stated that the money raised for these trades students goes to a great cause, and, with the Coast Capital funding reduction, he believes this a great cause to support. **Matthew** stated that this money could come from the Health and Dental fund, and we have given \$15,000 to the Erasing barriers fund and with an additional \$5000 to Tee Off for Trades, we would be looking at about \$20,000 coming from that account.

Rose asked a general question, requesting information on who gets the benefits included, such as the two dinner and golf tickets, or would it be a lottery. **Michel** stated that the *Tee off for Trades* coincided with an event last year, and Glover attended on our behalf.

Sean asked why the money would come from the health and dental fund, as we have a donations budget.

Matthew clarified that we do not budget for donations out of our operating budget, stating that if we do take this money from the operations budget then we cannot afford it. The Erasing Barriers donation we take from H&D as supports emergency support for students and that fits within the health and dental program. Since the budget for the Operating Budget has not yet been set for next year, **Matthew** is unsure of the board’s plans, but the board has expressed some interest in cutting the operations budget, though there are very little discretionary expenditures.

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Sean stated that he has a hard time voting on this motion when he believes that the money is coming from an account that explicitly is there to support Health and Dental needs. He states that he wants the donation to happen, but that the health and dental budget should not be used in this case.

Michel stated that donations for many years have come out of the wellness program basket, since they are built in to support students. The auditors are aware of this, and, because it helps students, they are alright with this. It has been this way for a number of years.

Madison mentioned this is technically a sponsorship and not a donation, since we are buying a promotion for the Camosun College Student Society.

Sean stated that there is no clear connection between the H&D fund and sponsoring a golf tournament, and that this seems like a very sketchy way of giving to this tournament, and that the auditor would not know about this.

Matthew replied that this would be considered a donation as we do not benefit from the marketing and that the money goes towards our students. He stated that he is a bit uncomfortable with the increase, and suggested that we could we drop the sponsorship down to a different level if needed.

Sean asked if it could be tabled for the next month as he suggested that we need to figure out how to get the money from a different fund.

Michel replied that we can table this. **Chris** wanted to come to the last meeting, but it was jam packed, so it should be ok to wait for the next meeting.

Madison asked if the Health and Dental program could be the sponsor of the event, with their logo and name. **Michel** said that that has happened in the past and it is certainly a possibility.

Rose asked again if we would be putting up the tickets for lottery so that it doesn't look like we are benefitting from this sponsorship.

Michel replied that we can if there is a desire for that, though we should make sure it goes to someone who actually enjoys golf.

Matthew asked, if the board is looking to pass this motion, for a vote on whether this money will be taken out of the H&D fund. He needs some clarity on where it is coming from in the budget.

Terence asked for clarification regarding the amount that was donated last year (\$3000), and if that full amount came out of the H&D fund (Matthew and Michel confirmed that it did). Since there is nowhere else in the budget for this money to currently be pulled from, he suggested that we look specifically if we want to donate \$5000 or if that should be reduced to \$2500.

Sean asked that a motion be made to table the issue, and for **Matthew** to look for creative ways to pay for this.

Madison asked if this motion included looking at where this money would come from as well as selecting what package we wanted to sponsor. **Angela** confirmed that was the case.

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MOTION: Patterson/Baluyut
BIRT the CCSS Board of Directors approve up to \$5000 for a Tee Off for Trades Golf Tournament cart sponsorship

AMENDED Leyland / Patterson
To table this item until the next board meeting

CARRIED

TABLED

- b) \$11,000 – Greater Victoria Acting Together -Annual dues—**Matthew**

Matthew stated that this is our annual dues for GVAT that we are a founding member of. The breakdown of expenditure would be \$2750 from this year's budget (January-March), and \$8250 (April-December) for next year's budget. This comes from the operating budget and it is the same amount as last year.

MOTION: De Guzman/Purnell
BIRT the CCSS Board of Directors approve \$11,000 for the GVAT annual dues.
CARRIED

V Committee Reports

V Committee Reports

- a) Organizational Design—**Madison** stated that they are reviewing the club's policy.

MOTION: Moved/Seconded
BIRT the CCSS Board of Directors accept the OD committee's recommendation and implement the ACR policy.
TABLED

Since the ACR policy was not provided the motion was tabled.

- b) Special Events— **Daniella** – A meeting will be held on Thursday from 6-8pm.
- c) Campaigns & Advocacy—**Terence**- No report
- d) Executive Committee— **Terence**- No report
- e) Finance Committee— **Matthew/Benjamin** – No report
- f) Electoral Committee—**Michel** – The nominations are now open and the election process has started. An email will come out shortly.
- g) Personnel Committee—**Hannah** – No report

VI Member Reports

VI Other Reports

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VIII Unfinished Business

VII Question Period

X New Business

- a) Student Handbook— **Glover** and **Daniella**

Glover let the board know that it is handbook ordering time again, and he is looking at ordering 4000 agendas for September. This has already been budgeted with the cost being \$18094.73. 4000 worked out really well this year, and the amount we have left should get us through the summer, but we will not have an excess.

Sean how many did we order the year before? **Michael** said it was 4800, but we came down to 4000 last year.

Terence asked for an update on the handbook cover. **Michael** said there are a number of submissions, and we will look at that and anyone who is interested in taking a look can talk to **Daniella**. With the submitted proposals, we will look at what we want to fully flesh out.

Mia presented some of the artwork that has been submitted to the board. There are 13 submissions in total, some were more detailed than others, and **Mia** indicated their top three picks, along with the front runner. **Terence** asked if a vote could be hosted so that the whole board could help choose.

Glover agreed and said that will be happening once we get to the stage where we can actually select.

Matthew stated that the handbook printing costs will remain the same from the printer, and we reduced the local section 48 to 32 pages. Due to the wrong paper being used last year, our agendas were discounted last year. Please see the below breakdown:

Last year: \$19980 less \$1130 paper credit = \$18850

This year: \$18900 (\$1000 savings from reducing local section from 48 to 32 pages)

MOTION: Huynh /Lam

BIRT the CCSS Board of Directors approve \$18094.73 for the purchase of 4000 agendas

CARRIED

- b) Moving students to Multi-Factor Authentication for Camosun Accounts – **Michel**

Michel shared a document that the college has prepared for students. There are several colleges who have been hacked recently, and there have been some major disruptions. Camosun is looking to move to the Microsoft Authenticator App for additional security on trusted accounts. They are looking for feedback from students at this time. There will be some assistance desks set up during phase one of this implementation, much like how we table for UMO passes. The college would like CCSS help in communicating to students that MFA protects your accounts, and it is now the standard at post secondary institutions across BC. If the board can think of other ways to communicate this information outside of D2L, MyCamosun, and emails, etc. please speak with **Michel**.

Michel will email out the document to everyone.

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Christine suggested that they ask teachers to talk to their students about MFA.

IX Adjournment

MOTION: Baluyut/Patterson

Adjourned

CARRIED