



Camosun Student Society

bcfs¹⁷



CASA | ACAE
Canadian Alliance of Student Associations
Alliance canadienne des associations étudiantes

Job Posting: Campus Life Work Study

May be required to work at Lansdowne, Interurban, or other satellite campuses as required. A valid drivers license is preferred and you must be physically capable of operating our golf carts. **You must be a Camosun Student Registered for September 2025 to apply**

The CCSS Clubs Enhancement Program is a partnership with the Student Affairs department of the College. We are committed to enriching the student experience at Camosun by creating and enhancing campus life through student communities.

General

- Work with Campus Life Staff in the CCSS and the College.
- Report to Clubs and Events Coordinators.
- Work at welcome back events (eg. Camfest and Club Days) to advertise and recruit for clubs.
- Support regular club meetings as assigned.
- Maintain communication with members and interested students through e-mail and social media.
- Record statistics of attendance and interest and take photos (with student permission) to be used in social media postings to promote clubs and Campus Life Days.

Expectations

- Be responsible to the CCSS Clubs & Events Coordinators or designate.
- Coordinate and communicate missed or rescheduled shifts with CCSS finance or Clubs & Events Coordinators.
- Attend weekly, or when scheduled, meetings with Clubs & Events Coordinators or designate.
- Others duties as identified by the Clubs & Events Coordinators or designate.

Required Skills

- Demonstrate a good working knowledge of Camosun College Campuses.
- Must be very comfortable interacting and engaging with students. Student engagement is a primary component of this position and you must be comfortable speaking with students and groups of students you are meeting for the first time. Be outgoing, friendly, and professional!
- Be able to work both independently and within a team.
- Good written and verbal communication skills.
- Respect for and enthusiasm about serving a diverse population.
- MUST be able to operate a golf cart. Drivers License preferred but not necessary.

Availability

Weekly Clubs interactions and Campus Life Days will occur Monday and Tuesday at Interurban, and Wednesday and Thursday at Lansdowne between 9am and 3pm.

Applicants **MUST** be available a minimum of 1 out of 4 days, but availability for two or more days would be ideal and may receive preferential consideration in the hiring process. Shifts are generally 4 hours in length but we are open to working with your class schedules.

Remuneration and hours:

Aprox. 10 hours a week at \$20.26/hr + 4%vacation pay per hour from August 18th, 2025 to April 16th, 2026.

Up to 4 positions will be hired. **Application deadline is 3pm on July 31st, 2025.**

Interviews will be conducted online and if you are selected for an interview it will occur between August 11th-13th.

Training shifts for successful applicants will occur in the week of August 18th-22nd.

**Resumes, cover letter, AND a copy of your Fall Term Class Schedule must be emailed with the subject line:
"Campus Life Work Study Job 2025"**

Email: workstudy@camosunstudent.org