

Minutes

CCSS Board of Directors March 14, 2022 4:00pm
Virtual meeting

KAUR, Puneet.....External Executive	VACANT..... Interurban Director
CHACKO, Sneha.....Interurban Executive	VACANT..... Interurban Director
BASSI, Gavinjit.....Lansdowne Executive	VACANT..... Interurban Director
DOUCET, RichardFinance Executive	CHOU, Angela Lansdowne Director
KAUR, ArshnoorW&A Director	ALARCON, Matias Lansdowne Director
BHARDWAJ, MonicaInternational Director	OU, Shin Lansdowne Director
D'AMOURS, CameronPride Director	VACANT..... Lansdowne Director
MANOMIE, Katie.....FN Director	VACANT..... Off Campus Director
GARNER, AmandaSustainability Director	VACANT..... EDCO
BURROW, AfafWomen's Director BoG
MAKKAR, MansiInterurban Director	

Attending: Katie Manomie, Gavinjit Bassi Puneet Kaur, Sneha Chacko, Richard Doucet, Arshnoor Kaur, Monika Bhardwaj, Amanda Garner, Angela Chou, Shin Ou,

Absent: Mansi Makkar

Guests & Staff: Michel Turcotte, Michael Glover, Gord Rant, Matthew Martin, Rashed Al-Haque, Nick Maillett

Regrets: Matias Alarcon, Cameron D'Amours, Afaf Burrow

I Call to Order

- a) **Meeting called to order by Speaker of Council**
Puneet called the meeting to order at 4:04

- b) **Recognition of Coast Salish Territory**
Puneet acknowledged the Coast Salish Territory on which the meeting is being held. Camosun College Student Society serves students on the traditional territories of Lekwungen and WSÁNEĆ speaking peoples, T'souke, Scia'new and Pacheedaht First Nations

II Ratification of Agenda/Approval of Previous Minutes

- a) Attendance

Late regrets:

MOTION /
BIRT the CCSS Board of Directors accept late regrets from
CARRIED

Approval of the Agenda as presented
Puneet noted that **Michel** sent out an updated agenda last night.

MOTION **Garner/Chacko**
CARRIED

Minutes

CCSS Board of Directors March 14, 2022 4:00pm

Virtual meeting

- b) Approval of Previous Minutes- February 28, 2022

MOTION **Chacko/Bassi**

BIRT the CCSS Board of Directors accept the minutes from the February 28, 2022 Board meeting as presented

CARRIED

III Presentations/Resignations/Guest Business/Announcements/etc.

- a) Education Policy and Planning: Draft Final Exam Policy-**Rashed** explained the draft Final Exam Policy using a PowerPoint presentation that covered the purpose and scope of the policy, which is to provide clear direction to schools, instructors, and students on rights and responsibilities surrounding final exams. The policy also explains the college's principles and conditions regarding final exam re-writes and deferrals. He addressed questions and concerns after the presentation and a good discussion took place.

IV Financial Motions/Issues

- a) Annual Student Refugee Program enabling motion-**Michael** explained that the CCSS has a Student Refugee program that the CCSS collects a fee for, and this motion will allow the CCSS to cover the unique costs associated with the program.

MOTION **Garner/Manomie**

Whereas the Student Refugee Program needs to function and be quickly responsive to changing situations; therefore

BIRT the Board of Directors authorizes the Executive Director or designate to approve the expenses necessary to conduct the Student Refugee Program at Camosun and provide for the health, wellness, and security as well as deal with emergency circumstances related to the student refugees brought to Canada through the WUSC SRP program and attending Camosun College; and

BIFRT the Executive Director have discretion to deal with occasional emergency situations and wellness issues related other former student refugees and recent refugees attending Camosun College.

CARRIED

- b) Orientation-authorization for CCSS Orientation and payment of approximately \$3,385.00 to Camp Pringle-**Christine** explained that the CCSS has had this camp reserved since 2019 due to COVID the CCSS has not been able to attend and very recently she had received an email stating that the camp doesn't currently have a cook so **Christine** has been scrambling to find an acceptable venue (with a cook) so the off-site orientation can take place. **Michael** noted that this is giving **Christine** the authority to pay for the camp should a cook become available.

MOTION **Manomie/Chacko**

BIRT the CCSS Board of Directors approve an expense of approximately \$3,385.00 to Camp Pringle for CCSS orientation 2022

CARRIED

- c) \$985.18-ElectionRunner election software-**Matthew** explained that this is the software the CCSS uses to conduct the election the college pays for half the cost and the CCSS covers the other half.

MOTION **Doucet/Seconded**

Minutes

CCSS Board of Directors March 14, 2022 4:00pm

Virtual meeting

BIRT the CCSS Board of Directors approve an expense of \$985.18 for ElectionRunner software for the CCSS election Spring 2022

CARRIED

- d) \$1,600.00-Replacement MacBook Air for Interurban Health Services Officer-**Matthew** explained that the laptop the Interurban Health Services Officer uses has a broken screen and he first thought about repurposing the computer but found out that that wouldn't be possible without buying a new screen. He thinks it's better to just buy a new MacBook Air because there is no salvageable value unless we get the screen repaired.

MOTION **Doucet/Garner**

BIRT the CCSS approve an expense of \$1,600.00 for a replacement MacBook Air for the Interurban Health Services Officer

CARRIED

- e) \$10,950.00+taxes and delivery fees for replacement of the Lansdowne office printer-**Glover** explained that in the Lansdowne office the printer is 12 years old and there are no parts and service available for it and it is time for a new printer.

MOTION **Doucet/Chacko**

BIRT the CCSS Board of Directors approve an expense of \$10,950.00+taxes and delivery fees for replacement of the Lansdowne office printer

CARRIED

- f) Up to \$6,000.00 to produce 1,700 notebooks at the college printshop-**Glover** explained that the CCSS has been getting the Camosun printshop to make these notebooks as sort of CCSS swag

MOTION **Doucet/Garner**

BIRT the CCSS Board of Directors approve an expense of \$6,000.00 to produce 1,700 notebooks at the college printshop

CARRIED

- g) Up to \$2,000.00 for Deals app solicitation incentives-**Glover** explained he works with a salesperson for the handbook and the notebook these monies would help entice interest

MOTION **Chou/Manomie**

BIRT the CCSS Board of Directors approve an expense of up to \$2,000.00 for Deals app solicitation incentives.

CARRIED

V Committee Reports

- a) Organizational Design-**Cameron** – No report
b) Special Events – **Gavinjit/Sneha** – reported that SE committee met and is holding a Holi event (scaled down) Friday March 18th in the afternoon at Lansdowne.

Minutes

CCSS Board of Directors March 14, 2022 4:00pm

Virtual meeting

- c) Campaigns & Advocacy-**Puneet** reported that she did some tabling last week at both campuses engaging with students and getting stories from international students which will be sent to CASA to be added to a larger document.
- d) Executive Committee- **Puneet** –No report
- e) Finance Committee - **Richard** reported meeting of the Finance committee coming up Thursday
- f) Electoral Committee-**Michael** reported that the nomination period is in full swing and reminded members to be sure to get their platform statements in on time.
- g) Personnel Committee –**Amanda** No report

VI Member Reports

VII Other Reports

- a) Executive Director's report – **Michel**

VIII Unfinished Business

- a)

IX Question Period

X New Business

- a) Annual General Meeting April 8th -**Michael** explained that the CCSS is legally required to hold an Annual General Meeting under the societies act and **Christine** reiterated the importance of attending. If you don't attend motions don't get passed. Please put the date in your calendar.
- b) Executive Director transition committee update (in camera)-**Amanda DEFFERRED**

MOTION **Doucet/Ou**

Adjourn 6:05pm

CARRIED