

# Minutes

CCSS Board of Directors October 19, 2020 3:00pm  
Virtual meeting

CUNNINGHAM, Quinn .....External Executive	VACANT ..... Interurban Director
SINGH, Gurkirat .....Finance Executive	VACANT ..... Interurban Director
KAUR, Puneet .....Interurban Executive	VACANT ..... Interurban Director
UMULISA, Fillette.....Lansdowne Executive	MCNEELY, Katrina ..... Lansdowne Director
VACANT.....FN Director	NGUYEN, Mai..... Lansdowne Director
MARIN, Jorge.....International Director	ABAZA, Yara..... Lansdowne Director
CHOU, Angela.....Pride Director	VACANT ..... Lansdowne Director
VACANT.....SWA Director	VACANT ..... Off Campus Director
BARRATT, Savannah.....Sustainability Director	MARTIN, Paige ..... EDCO
GARNER, Amanda.....Women’s Director	JURKUCH, Isaiah,..... EDCO
LAMB, Hayley .....Interurban Director	VAN GERVEN, Lindsay ..... BoG

**Attending:** Gurkirat Singh, Hayley Lamb, Jorge Marin, Yara Abaza, Fillette Umulisa, Katrina McNeely, Amanda Garner, Mai Nguyen, Puneet Kaur

**Absent:** Savannah Barratt

**Guests & Staff:** Michel Turcotte, Michael Glover, Gord Rant, Chrisa Hotchkiss, Heather Cummings

**Regrets:** Angela Chou, Quinn Cunningham

**I Call to Order**

- a) **Meeting called to order by Speaker of Council**  
**Fillette** called the meeting to order at 3:05
  
- b) **Recognition of Coast Salish Territory**  
**Michael Glover** acknowledged the Coast Salish Territory on which the meeting is being held. Camosun College Student Society serves students on the traditional territories of Lekwungen and WSÁNEĆ speaking peoples, T’souke, Scia’new and Pacheedaht First Nations

**II Ratification of Agenda/Approval of Previous Minutes**

- a) Approval of the Agenda

Additions:

**MOTION           Lamb/Garner**  
*BIRT the CCSS approve the agenda as presented*  
**CARRIED**

- b) Late regrets

**MOTION           /**

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*BIRT the CCSS Board of Directors except late regrets from*  
**CARRIED**

- c) Approval of Previous Minutes- September 28, 2020

**MOTION**            **Lamb/Garner**

*BIRT the CCSS Board of Directors accept the minutes from the September 28, 2020 Board meeting as presented*  
**CARRIED**

## III Presentations/Resignations/Guest Business/Announcements/etc.

- a) Student Services fee- **Heather Cummings**

**Heather** gave the Board an update on what is going on with the student services fee. The fee is in place to help students with services such as counselling and academic advising they have hired a new academic advisor and an advising assistant as well as a new counselling assistant and have purchased some software to make it easier for students to book appointments with counsellors and academic advisors they have also invested some of the funds into an operations assistant position she hopes that students using the services are noticing improvements from the work the department has done thus far she also stated that the department has \$250,000.00 that has not yet been allocated and needs to be invested into programming to assist students and she is looking for ideas (even wild ones) from the CCSS board members. She took questions from the floor and discussion around what the money would be best spent on ensued.

- b) Writing & Learning Skills- **Chrisa Hotchkiss**

**Chrisa** introduced herself and explained what her position is with the Writing and Learning Skills centre and shared her screen so she could show members how to navigate her section (of the library page at camosun.ca) the college is offering workshops to students (online) which you can sign up for on the library's page she also mentioned that free printing services are now available at the library. Tutors are also available through the learning centre (booked online) a student can book a library workstation, sign out a laptop, or a mobile hotspot device (all these things must be booked online, please don't just show up at the library) she noted that the services that are being offered are not being very well utilized even though all COVID-19 & social distancing protocols are being met. At this time it's very difficult to get the word out to students

- c) Camosun Cares- **Michel**

**Michel** shared a PowerPoint with the group outlining the work that the Camosun Cares Initiative does and that it was an undertaking from a former Camosun International/CCSS employee. The Camosun Cares initiative involves the CCSS the Camosun Culinary Arts program and employee volunteers who pack/deliver packages to students. Since the programs inception it has helped many students in the future will help many more.

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## IV Financial Motions/Issues

- a) \$10,500.00-Ready Education App-**Michel**  
**Michel** explained that this is the license fee for the app that he was explaining a few meetings ago

**MOTION**

**Garner/Marin**

*BIRT the CCSS Board of Directors approve an expense of \$10,500.00 for the license fee of the Ready Education App*

**CARRIED**

- b) \$5,431.44-British Columbia Federation of Students (BCFS levy reconciled amount Apr-Aug 31, 2020)  
**Michel** explained these are membership fees that have been collected and need to be paid to the BCFS

**MOTION**

**Nguyen/Lamb**

*BIRT the CCSS Board of Directors approve a payment of \$5,431.44 for the BCFS levy reconciled amount for April to August 31 2020*

**CARRIED**

- c) Approximately \$3,205.00 for dental treatment exemption International Student Member in extreme discomfort is needing root canals and other treatment-**Michel** explained that an international member has come under dental distress and needs some assistance

**MOTION**

**Marin/Garner**

*BIRT the CCSS Board of Directors approve an expense of approximately \$3,205.00 for a dental treatment exemption for an international student member in extreme discomfort and needing root canals and other treatment*

**CARRIED**

- d) \$2,104.12- Innov8 Digital Solutions (Paper and ink for large format printer)  
**Michael** explained this expense is for paper and ink for the large format printer because the primary color tanks were empty and the CCSS needed paper for the take it over campaign

**MOTION**

**Lamb/Nguyen**

*BIRT the CCSS Board of Directors approve a payment of \$2,104.12 to Innov8 Digital Solutions for paper and ink for the large format printer*

**CARRIED**

## V Committee Reports

- a) Organizational Design – **Hayley** – No report  
b) Special Events – **Fillette** No report  
c) Campaigns & Advocacy- **Glover**– reported that the people have been working hard on the “Take It Over” campaign trying to get students to pledge to vote as of this afternoon 777 students across BC have pledged to vote which is a very low number but he noted that it’s hard work getting people to pledge in the COVID times because we have limited reach to our members but he and **Quinn C** and **Tagg** and any of you that are available to help are going to go to campus this week and do one last push before the election Saturday **Michel** reported there will be an email going out to all CCSS members informing them about the election and giving them the chance to pledge to vote

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- d) Executive Committee- **Fillette** – No report
- e) Finance Committee- **Gurkirat**- No report
- f) Electoral Committee- **Michel** reported that there is a student election going on as we speak and there will be an email coming out from the college with the information on how to vote so get out and vote!
- g) Personnel Committee - **Quinn C.** – No report

## VI Member Reports

- a)
- b)

## VII Other Reports

- a) Executive Director's report

**Michel** reported that there is a lot of things in motion at the college noting that the student experience department has been collecting the new levy but is not able to utilize a lot of the funds because of the current COVID situation He has had a few conversations with that department and is trying to get the Island Sexual Health clinic going to some degree and he mentioned that some of the money for that may come from the student experience department he is also trying to get them to fund some workstudy students The college is going to be online next semester and possibly into Fall 2021 because there needs to be a vaccine available the library is going to hire a temporary assistant to help students that are having difficulty navigating D2L The Canadian government has started processing international student visas again which is a good sign there is no sign of layoffs this semester so that is good news

## VIII Unfinished Business

- a)

## IX Question Period

## X New Business

- a) Option of an in person Fall orientation-**Michel** explained that an in person Fall orientation for Board members could be possible if there is interest in doing that it would likely be at a hotel

### **MOTION**                      **Garner/Marin**

*BIRT the CCSS empower the Executive Director and CCSS Staff to make all appropriate logistical and financial arrangements to facilitate an in person Fall 2020 orientation for new and existing CCSS Board members*

### **CARRIED**

- b) **Christine** will be facilitating flu clinics starting next week on both campuses and she needs your help. Please check your emails and get back to her if you can assist.

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- c) **Michael** reported that an advocacy case he has been working on with an entire MOA class and **Tagg** and **Quinn P** has achieved positive results

## **MOTION**

Adjourn 4:35pm

## **CARRIED**

**Lamb/Nguyen**