

# MINUTES

CCSS Board of Directors May 4, 2020 3:00pm  
Virtual meeting

CUNNINGHAM, Quinn .....	External Executive	LAMB, Hayley .....	Interurban Director
KAUR, Puneet.....	Interurban Executive	VACANT.....	Interurban Director
SINGH, Gurkirat.....	Finance Executive	VACANT.....	Interurban Director
UMULISA, Fillette .....	Lansdowne Executive	NGUYEN, Mai.....	Lansdowne Director
VACANT .....	W&A Director	VACANT.....	Lansdowne Director
GARNER, Amanda.....	Women’s Director	ABAZA, Yara.....	Lansdowne Director
CHOU, Angela.....	PRIDE Director	MCNEELY, Katrina.....	Lansdowne Director
VACANT .....	FN Director	BAE, Sujin .....	Off Campus Director
MARIN, Jorge .....	International Director	MARTIN, Paige.....	EDCO
BARRATT, Savannah .....	Sustainability Director	Isaiah, Jurkuch .....	EDCO
.....	Interurban Director	.....	BoG

**Attending:** Fillette Umulisa, Quinn Cunningham, Puneet Kaur, Angela Chou, Amanda Garner, Savannah Barratt, Jorge Marin, Gurkirat Singh, Hayley Lamb, Mai Nguyen, Yara Abaza, Katrina McNeely, Sujin Bae Lindsay Van Gerven

**Absent:**

**Guests & Staff:** Michel Turcotte, Michael Glover, Gord Rant

**Regrets:**

## I Call to Order

- a) **Meeting called to order by Speaker of Council**  
**Fillette** called the meeting to order at 3:06 p.m.
- b) **Recognition of Coast Salish Territory**  
**Quinn C** acknowledged the Coast Salish Territory on which the meeting is being held. Camosun College Student Society serves students on the traditional territories of Lekwungen and WSÁNEĆ speaking peoples, T’souke, Scia’new and Pacheedaht First Nations

## II Ratification of Agenda/Approval of Previous Minutes

- a) Attendance:

Late regrets:

**MOTION** /  
*BIRT the CCSS Board of Directors accept late regrets from*  
**CARRIED**

- b) Approval of the Agenda

Additions:

Financial Motions: b) \$30,000.00-Staff Benefits Stabilization Fund (to pay for childcare expenses which are

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not consistent from year to year)-**Michel**

**MOTION**            **McNeely/Chou**  
*BIRT the CCSS approve the agenda as amended*  
**CARRIED**

- c) Approval of Previous Minutes-April 20, 2020

**MOTION**            **Lamb/Cunningham**  
*BIRT the CCSS Board of Directors accept the minutes from the April 20, 2020 Board meeting as presented*  
**CARRIED**

## III Presentations/Resignations/Guest Business/Announcements/etc.

- a) Introduction to the Canadian Alliance of Student Associations – **Fillette**  
Let the new members of Council know what CASA is and explained that it is our national affiliate and the main focus of the organization is advocacy they advocate on behalf of students on the national level to the federal government there are 23 member locals across Canada the CCSS joined in November 2018 and our delegates attended advocacy week in Ottawa Member locals have 1 primary and one secondary delegate the structure is somewhat similar to the structure of the CCSS members of the CASA executive are elected in May at the Foundation's conference CASA meets 4 times a year once in March for an AGM then Again in May for Foundations and in July for policy strategy planning and then in November for advocacy week they are in regular contact with the CCSS via email with updates
- b) Building Fund Report – **Michel**  
Explained that the CCSS has a building fund one day we hope to be able to build our own space the fund is managed by the Camosun College foundation it should be noted that as a nonprofit organization the CCSS cannot make profit but is allowed to have funds where the retained earnings can go **Michel** shared his screen to show members the amount of money in the fund today he mentioned that due to Covid 19 there was some losses but most of that money has been gained back it's worth mentioning that the fund is somewhat flexible it could be used for possible renovations at the Lansdowne campus which would help us out in the short term or to build a building on the interurban campus but there is not enough money in the fund to do both of those things questions were taken from the floor

## IV Financial Motions/Issues

- a) \$77,869.58-British Columbia Federation of Students (BCFS fee payable September 2019-March 31, 2020)

**Michel** noted that usually this payment comes quarterly but since there has been a bit of a fee restructure and we were having some difficulty getting numbers from the college we had to wait until now to pay it (this is almost the full amount of fees for the year)

**MOTION**            **Cunningham/Abaza**

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*BIRT the CCSS Board of Directors approve a payment of \$77,869.58 to the British Columbia Federation of Students for fees payable September 2019-March 31, 2020*

**CARRIED**

- b) \$30,000.00-Staff Benefits Stabilization Fund (to pay for childcare expenses which are not consistent from year to year)-**Michel**

Explained that this fund is used to pay for childcare expenses for employees of the CCSS due to more people having more kids the fund will likely run out by the end of this fiscal year so it would be smart to allocate funds to ensure that that does not happen

**MOTION** **McNeely/Barratt**

*BIRT the CCSS Board of Directors approve an allocation as of March 31, 2020 of \$30,000.00 to go into the staff benefits stabilization fund to pay for childcare expenses which are not consistent from year to year*

**CARRIED**

- c) \$16,254.54-Nexus Publishing Society (2020-21 Nexus operational funds 1<sup>st</sup> instalment)

**Michel** explained that the Nexus publishing Society and the CCSS used to be in the same organization but for the sake of journalistic independence the Nexus split from the society some years ago but is still largely funded by the CCSS

**MOTION** **Cunningham/Chou**

*BIRT the CCSS Board of Directors approve a payment of \$16,254.54 to the Nexus Publishing Society for 2020-21 Nexus operational funds 1<sup>st</sup> instalment*

**CARRIED**

- d) \$15,000.00 Donation to the Camosun College Foundation's Erasing Barriers Fund from the Health and Dental Reserve

**Michel** explained that the CCSS recently made a \$10,000.00 donation to this fund and that he was in a meeting recently with the Camosun College foundation who donated \$200,000.00 to this fund and 1 of the foundation members asked if the CCSS would be donating anything more to the fund it should be noted that this is the only fund that is able to help international students several members spoke in favor of the donation bringing the CCSS' total donation to the Erasing Barriers Fund to \$25,000.00

**MOTION** **Kaur/Lamb**

*BIRT the CCSS Board of Directors approve a donation of \$15,000.00 to the Camosun College foundation's Erasing Barriers Fund from the CCSS Health and Dental Reserve*

**CARRIED**

- e) \$11,545.84-Nexus Publishing Society (2019-20 Nexus levy payable January-March 2020)

**MOTION** **Cunningham/Kaur**

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*BIRT the CCSS Board of Directors approve a payment of \$11,545.84 to the Nexus Publishing Society for 2019-20 Nexus levy payable January-March 2020*

**CARRIED**

- f) Approximately \$750.00 for a new iPhone for the Communications Officer to better maintain and create social media content –

**Michel & Fillette** explained that the communications officer is in need of a new cell phone so he can better provide content for the various CCSS social media platforms the Iphone SE 128gb is the phone in mind

**MOTION** **McNeely/Cunningham**

*BIRT the CCSS Board of Directors approve an expense of \$750.00 to purchase a new iPhone for the Communications Officer to better maintain and create social media content*

**CARRIED**

- g) \$619.70 - Innov8 Digital Solutions (Printing costs + service charge for printers - Feb 1-July 31, 2020)

**MOTION** **Chou/Nguyen**

*BIRT the CCSS Board of Directors approve a payment of \$619.70 to Innov8 Digital Solutions for printing costs + service charge for printers*

**CARRIED**

- h) Replacement of existing CCSS operational account with a new account under the same CCSS membership at Coast Capital Savings on April 30, 2020

**Michel** noted that someone recently tried to cash a fraudulent CCSS cheque due to the fraudulent activity the CCSS has decided to replace the existing operational account with the new account under the same CCSS membership at Coast Capital Savings

## **V Committee Reports**

- a) Organizational Design- no report
- b) Special Events-no report
- c) Campaigns & Advocacy- no report
- d) Executive Committee- no report
- e) Finance Committee-no report
- f) Electoral Committee-**Michel**

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- g) Personnel Committee-no report

## VI Member Reports

- a) GVAT update-**Fillette** gave Council a brief outline of what Greater Victoria Acting Together is and what the organization does she gave a brief rundown of her recent activity within the organization she attended the strat hub meeting last Thursday where they discussed the provincial governments plan to house the homeless in Victoria and invited members to join in on some of the meetings so they can give their input **Glover** echoed **Fillette's** statements and went on to talk about the need for a more permanent solution to the homeless issues and the possibility of giving addicts access to legal drugs which would lead to a decrease in crime and urged members to join the organization pick an ART and do your part and make your voice heard they'd like to see some people under 55 years of age in the organization

## VII Other Reports

- a) Executive Director's report

**Michel** said he's been busy with meetings he also reported that the new ombudsman has been quite busy more students are starting to utilize his services he noted that the semester that started today student numbers are down 15% from what they were last year at this time he also mentioned that the federal government has passed the Canadian emergency student benefit next he reported that the college is somewhat concerned with its budget the college received a letter from the government stating that they need to live within their existing budget for the fiscal year there'll be no injection of cash from the government to post-secondary institutions 80% of the college's budget is wages there is going to be some planning on the college's part as to how to move forward **Michel** said he has spoken strongly in favor of keeping the services that students need operational and that he'd let Council know more when he knows more he took questions

## VIII Unfinished Business

- a)

## IX Question Period

## X New Business

- a) Board Decision to fill vacant positions at a subsequent meeting or leave vacant until the fall elections - **Michel** explained that the Board has a choice to leave the vacant positions open until the Fall election or appoint members to the vacant positions at a Board meeting in the near future he did caution one thing if members do decide to fill the positions it's important to remember that in the summer months attendance can sometimes dip down and it is difficult to achieve quorum the less members we have on the Board the fewer we need for quorum **Quinn C** mentioned that he'd like to hear what the potential candidates would bring to the Board and why they are interested in joining because it seems there was a bump in interest right after the Spring elections **Puneet** thinks we should let the interested students tell us why they want to be a part of the Board **Fillette** spoke in favor of leaving the positions vacant until the Fall because the summer is a bit of a slower time and it would be a great chance to get the new members

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up to speed on the functions and daily operations of the CCSS **Michel** suggested we could implement some sort of application process **Katrina** said that we don't necessarily have to fill the vacant positions but it wouldn't hurt to hear the potential candidates out and getting them engaged with the CCSS It was decided that the Board would continue this discussion at the next Board meeting in 2 weeks time

b) Selection of CASA Primary and Secondary Representatives – **Michel**

explained that the primary representative for the Canadian Association of Student Associations has historically been the External Executive and that it's important that we choose the delegates for these positions because the registration for the CASA Foundations conference just came out this is the 1<sup>st</sup> conference in CASA's cycle although it's going to be digital this year due to Covid 19 it will be taking place from May 26 until May 28

**MOTION** **Kaur/McNeely**

*BIRT the CCSS Board of Directors open nominations to select the primary and secondary Representatives for the Canadian Association of Student Associations*

**CARRIED**

**Quinn Cunningham** nominated **Fillette Umulisa** there were no other nominations

**MOTION** **Kaur/Nguyen**

*BIRT the CCSS Board of Directors appoint External Executive Quinn Cunningham as the primary representative for the Canadian Association of Student Associations and ratify the nomination of Fillette Umulisa for the position of secondary representative*

**CARRIED**

c) Portfolio and Committee Appointments-

**Michel** outlined the duties of each position

**MOTION** **McNeely/Lamb**

*BIRT the CCSS Board of Directors open nominations for Portfolio and Committee Appointments*

**CARRIED**

**Speaker of Council** nominees: **Angela Chou, Puneet Kaur, Quinn Cunningham, Hayley Lamb, Fillette Umulisa**

**Quinn Cunningham** declined his nomination for Speaker of Council all other candidates motivated as to why they would be a good fit for the position a vote was taken

**Angela** and **Fillette** are **Speakers of Council**

**Staff Liaison Officer** nominees: **Fillette, Savannah, Quinn**

**Savannah** and **Fillette** declined their nominations

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**Quinn Cunningham** is the **Staff Liaison Officer**

**BoG Liaison** nominees: **Savannah, Katrina** both nominees accepted their nominations and motivated as to why they would be a good fit for the position a vote followed

**Katrina McNeely** is the **BoG Liaison**

**Nexus Liaison** nominees: **Puneet Kaur, Savannah Barratt, Quinn Cunningham**

**Quinn Cunningham** declined his nomination

**Puneet** and **Savannah** motivated as to why they would be a good fit for the position a vote followed

**Savannah** is the **Nexus liaison**

## Committees

**Special Events Committee**: Chairs: **Puneet, Fillette** Members: **Savannah, Gurkirat, Hayley, Amanda, Quinn, Katrina, Angela, Yara, Mai, Sujin**

## Organizational Design

Chair nominees: **Gurkirat, Hayley, Amanda**

**Amanda** declined her nomination **Hayley** and **Gurkirat** both motivated as to why they would be a good fit for the position a vote followed

**Hayley** is the OD Chair Members: **Katrina, Angela, Quinn, Gurkirat, Fillette**

## Finance Committee

Chair: **Gurkirat** Members: **Puneet, Mai, Hayley, Amanda, Katrina, Quinn, Fillette**

## Personnel Committee

Chair: **Quinn Cunningham** Members: **Katrina, Amanda**

## Campaigns Committee

Chair: **Quinn Cunningham** Members: **Savannah, Katrina, Sujin, Mai, Yara, Angela, Puneet, Gurkirat, Fillette**

## **MOTION**

**McNeely/Lamb**

*BIRT the CCSS Board of Directors ratify all of the results of the votes for portfolio and committee appointments*

**CARRIED**

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**MOTION**            **McNeely/Abaza**

Adjourn 5:22pm

**CARRIED**