

## MINUTES

CCSS Council May 29<sup>th</sup> 2017 6:00pm

Interurban campus, Campus Centre Room 320/321

GRANT, Rachael .....	External Executive	SINGH, Bikramjit .....	Interurban Director
MATTHEWS, Wyatt .....	Finance Executive	LINEHAM, Chris .....	Interurban Director
CAMPBELL, Dana .....	Interurban Executive	GULATI, Arpit .....	Interurban Director
MIONE, Luke .....	Lansdowne Executive	DURAH, Rima .....	Lansdowne Director
WINTER, Melanie .....	W & A Director	NEDELEC, Shauna .....	Lansdowne Director
NATH, Sri .....	Women's Director	RORVIK, Malcolm .....	Lansdowne Director
SMITHSON, Chris .....	PRIDE Director	AUGER-LANGEJAN, Mitchell	Lansdowne Director
KANOGA, Karen .....	International Director	YOUNG, Ellen .....	Off Campus Director
LINDSAY, Solomon .....	Sustainability Director	JURKUCH, Isaiah .....	Education Council
HARRIS, Thea .....	FNSA Director	GREENTREE Meagan .....	BoG Interurban
.....	Interurban Director	PICA, Anthony .....	BoG Lansdowne

**Attending:** Rachael Grant, Dana Campbell, Melanie Winter, Chris Lineham, Luke Mione, Chris Smithson, Bikramjit Singh, Chris Lineham, Mitchell Auger-Langejan, Sri Nath, Ellen Young, Solomon Lindsay, Wyatt Matthews

**Regrets:** Arpit Gulati, Malcolm Rorvik, Karen Kanoga, Anthony Pica

**Absent:**

**Guests & Staff:** Michel Turcotte, Michael Glover, Gord Rant, Matthew Martin, Shauna Nedelec, Thea Harris, Tanya Barnes

## I CALL TO ORDER

### Meeting called to order by Speaker of Council

Wyatt Matthews, Speaker of Council called the meeting to order at 6:06pm

### Recognition of Coast Salish Territories

Melanie Winter, acknowledged the Coast Salish Territory on which the meeting was being held. Camosun College serves the communities of southern Vancouver Island and the Gulf Islands which are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Souke Nations. Camosun Campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich WSÁNEĆ peoples.

## II RATIFICATION OF AGENDA/APPROVAL OF PREVIOUS MINUTES

### Attendance

Late Regrets, Absent:

### **MOTION**

**Singh/Campbell**

*BIRT the CCSS Board of Directors accept late regrets from Anthony Pica and Malcolm Rorvik*

**CARRIED**

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### Approval of the Agenda

#### **Addition: IV Financial Motions & Issues**

i) Transit display repairs

**MOTION** **Lineham/Smithson**

*BIRT Council accepts the agenda as amended*

**CARRIED**

### Approval of Previous Minutes

**MOTION** **Winter/Grant**

*BIRT Council accept the minutes from the May 8th Council meeting as presented*

**TABLED**

### III Presentations/Resignations/Guest Business/Announcements

a)

#### IV Financial Motions/Issues

a) **\$525.00-Trevor Ball Photography(Pictures for handbook & business cards)**

**MOTION** **Smithson/Young**

*BIRT the CCSS Board of Directors approve a payment of \$525.00 to Trevor Ball Photography for photos for the handbook and business cards*

**CARRIED**

b) **\$521.56- Innov8 Digital Solutions(Printing May-July and overage costs February to April for Cannon in R204)**

**MOTION** **Auger-Langejan/Mione**

*BIRT the CCSS Board of Directors approve a payment of \$521.26 to Innov8 Digital Solutions for printing costs and overages for the printer in R204*

**CARRIED**

c) **\$16,730.70- BCFS handbook printing costs 2017/18**

**MOTION** **Auger-Langejan/Grant**

*BIRT the CCSS Board of Directors approve a payment of \$16,750.70 to the British Columbia Federation of Students for handbook printing costs for 2017/18*

**CARRIED**

d) **Change to Finance Executive and External Executive allocation of hours-Wyatt**

Wyatt gave brief reasoning behind the transfer of hours, and explained that this would help him to better perform in his position.

**MOTION** **Grant/Winter**

*Whereas the External Executive has indicated that they do not claim all of their allotted hours and,*

*Whereas the External Executive has further indicated they would feel comfortable transferring 5 of their hours to the Finance Executive and,*

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*Whereas the Finance Executive feels that an additional 5 hours would help support him in his work for the society.*

*BIRT the External Executives claimable hours be reduced from 30 hours per week, to 25 hours per week, and;*

*BIFRT the Finance Executives claimable hours be increased from 10 hours per week, to 15 hours per week*

**CARRIED**

a) **Approximately \$13,132.00 purchase of a new Canon copier, printer, scanner, fax machine with booklet maker**

*The CCSS's first colour copier is showing its age and is in need of replacement. As it is old we are now paying an additional service cost of \$60.17 to maintain the machine as well as the print usage charges (a per copy charge that covers toner and most repairs). It is cost effective to replace the current machine with a Canon C5535i at a base cost (special educational discount) of \$9,975.00 and an additional \$1750 for the booklet finisher. The per copy charges are a little less than what we currently pay and we would not be paying an additional \$60 or more a month. Further information is provided in the attached quote document.*

**MOTION**                      **Smithson/Lineham**

*BIRT the CCSS Board of Directors approve an expenditure of approximately \$13,132.00 to purchase a new Cannon copier, printer, scanner, fax machine*

**CARRIED**

e) **Up to \$2,100.00 for replacement of B&W printer in Richmond House**

*The black and white copier/printer in the Richmond House room 208 office costs us \$150 per month in service charges and it is not heavily used. It can be replaced with a re-furbished BW machine with more features for between \$1562 and \$2100 (with Optical Character Recognition scanning). Costs, including toner, would be 1.6cents per copy.*

**MOTION**                      **Lineham/Auger-Langejan**

*BIRT the CCSS Board of Directors approve an expenditure of up to \$2,100.00 to replace the black and white printer in Richmond house*

**CARRIED**

f) **\$26,000.00- for promotional & campaign materials**

*Michael gave a detailed description of the upcoming year's swag, and some reasoning behind the larger expense this year. He then fielded questions*

**MOTION**                      **Smithson/Winter**

*BIRT the CCSS Board of Directors approve an expenditure of \$26,000.00 for promotional and campaigns material*

**CARRIED**

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- g) Approximately \$2,000.00 from H&D for condoms and related supplies

**MOTION** Auger-Langejan/Lineham

*BIRT the CCSS Board of Directors approve an expenditure of approximately \$2,000.00 from the H&D budget to purchase condoms and related supplies*

**CARRIED**

- h) \$1,000.00 Transit display repairs

Matthew Martin came to Council and explained that he is having technical difficulties with the CCSS transit displays and that we have a service agreement signed with the college around these displays. He is doing his best to diagnose the problem and rectify it ASAP.

**MOTION** Winter/Lineham

*BIRT the CCSS Board Of Directors approve an expenditure to repair the transit display TVs on both campuses*

**CARRIED**

## V Committee Reports

- a) **OD Report**- No report
- b) **Special Events**- Met today to further discuss CamFest
- c) **Campaigns & Advocacy**- Members were asked to fill out a doodle poll to confirm the next meeting date
- d) **Executive Committee Report**-No report
- e) **Finance Committee Report**- No report
- f) **Electoral Committee Report**- No report
- g) **Personnel Committee Report**- No report

## VI Member Reports

- a)
- b)

## VII Other Reports

## VIII Unfinished Business

## IX Question Period

## X New Business

- a) Appointment of vacant Director positions

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**MOTION**                      **Smithson/Young**

*BIRT the CCSS Board of Directors open nominations to fill the vacant positions of First Nations Student Association Director, Lansdowne Director and Interurban Director*

**CARRIED**

*Rachael nominated Thea Harris for the position of First Nations Student Director  
Melanie nominated Tanya Barnes for the position of First Nation Student Director  
Both candidates accepted their nomination, and motivated on why they would fit well in to the position  
They both stated that they had retail managerial experience and told Council about their background  
Secret Ballot*

*Thea Harris accepted the position of First Nation Student Association Director*

*Lansdowne Director: Melanie nominated Shauna and Shauna accepted her nomination  
Interurban Director: Ellen nominated Tanya Barnes, she declined*

**MOTION**                      **Grant/Mione**

*BIRT the following appointments are ratified for a term ending with Fall elections  
-FNSA Director, Thea Harris  
-Lansdowne Director, Shauna Nedelec*

**CARRIED**

**MOTION**                      **Smithson/Lineham**

Destroy Ballots

**CARRIED**

b) Committee & Portfolio appointments

**MOTION**                      **Grant/Seconded**

*BIRT the CCSS Board of Directors open Nominations For committee and portfolio appointments*

**CARRIED**

*Rachael, Wyatt, and Shauna were nominated for Speaker of Council. All three candidates accepted their nominations and motivated as to why they would fit well in the position.*

*Wyatt and Rachael were selected as co-speakers of council*

*Wyatt nominated himself for the position of Staff Liaison Officer. There were no other nominees.*

*Dana, Solomon, Sri, and Luke were nominated for Board of Governors Liaison. Each of the candidates gave an explanation as to why they would do well in the position.*

*Dana was selected as BoG Liaison*

Solomon Lindsay and Luke Mione were both nominated for the position of Nexus Liaison. They decided to Cooperatively partner for this position

*Rachael and Melanie were nominated for the personnel committee and each accepted there nominations*

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*The Personnel committee consists of Wyatt, Rachael, and Melanie*

**MOTION                      Lineham/Campbell**

*BIRT Council ratify the results of portfolio and committee appointments*

*BIFRT Council table the remainder of Committee & Portfolio appointments until next meeting*

**CARRIED**

Speaker	Rachael, Wyatt, Shauna	Rachael & Wyatt
SLO		Wyatt
BoG	Dana, Solomon, Sri, Luke	Dana
Nexus Liaison	Luke, Solomon	
Special Events		
OD		
Finance		
Personnel		
Campaigns		

**MOTION**

Adjourn

**CARRIED**

8:58 pm

**Campbell/Winter**

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