

Minutes

CCSS Board of Directors, February 3, 2014 6:00pm
Lansdowne Campus, Fisher Building Room 216

MARSHALL, Megan..... External Executive
SANDWITH, Jordan..... Interurban Executive
MARKS, Chris Finance Executive
KELLER-MACLEOD, Madeline Lansdowne Executive
GRANT, Rachael..... SWD Director
SHAED, Daphne Women’s Director
BUREK, Piotr..... PRIDE Director
ROBINSON, Shayli FN Director
LEMUS, Andrea..... International Director
HORWOOD, Claire Sustainability Director
QU, Vicky Interurban Director

WEBSTER, Pamela..... Interurban Director
AMIN, Sophie..... Interurban Director
YOUNG, Ellen..... Interurban Director
CHRISTIE, Jacqueline Lansdowne Director
JIANG, Mindy Lansdowne Director
..... Lansdowne Director
..... Edco Lansdowne
..... Edco Lansdowne
CHEN, Andy..... Edco Interurban
..... EdCo Interurban
..... BOG Lansdowne
..... BOG Interurban

ATTENDING

Megan Marshall, Jordan Sandwith, Chris Marks, Madeline Keller-MacLeod, Rachael Grant, Piotr Burek, Shayli Robinson, Andrea Lemus, Claire Horwood, Vicky Ellen Young, Mindy Jiang, Andy Chen

REGRETS

Daphne Shaed (LOA)
Pamela Webster (LOA)
Sophie Amin

GUESTS AND STAFF

Michael Subasic
Michael Glover
Michel Turcotte
Matthew Martin
Susan Ryan - Auditor

I CALL TO ORDER

- a) Meeting called to order by Speaker of Council Simka Marshall at 6:05 pm
- b)
- c) Recognition of Coast Salish Territory
Rachael Grant recognised the Territory

II RATIFICATION OF AGENDA/APPROVAL OF PREVIOUS MINUTES

- a) Approval of the Agenda

Moved/Seconded

To approve the Agenda

CARRIED

- b) Approval of Previous Minutes- January 6, 2014

Horwood/Robinson

To approve the January 6th minutes

CARRIED

- c) Office Collective Minutes (for information)
The minutes from the office collective meeting that was held after the previous meeting failed to achieve were distributed.

III PRESENTATIONS/RESIGNATIONS/ GUEST BUSINESS/ ANNOUNCEMENTS ETC

- a) Camosun FarmBox Funding Request
5 hours a week at \$11hr for the coordinator

Moved/Seconded

To Table to the next meeting

CARRIED

- b) Heart Your Parts Funding Request

Piotr Burek, Pride Director, advocated for a contribution for the Heart Your Parts campaign.

Burek/Chen

To approve \$300 for a Canadian Federation of Sexual Health campaign in partnership with Island Sexual Health.

CARRIED

IV FINANCIAL MOTIONS/ISSUES

- a) Acceptance of the 2012- 2013 Audit – Michel
Sue Ryan, Auditor, presented the 2012-2013 Audit for the information of the board members

Horwood/Marks

To Accept the 2012-2013 Audit

CARRIED

- b) \$700 for 2 Licenses for Windows Server 2012 – Michel
Matthew Martin, Services Coordinator – Information Technology, requested authorisation to purchase two licences for Windows Server 2012. Upgrading the server software would reduce the amount of bandwidth necessary to synchronise the two servers.

Horwood/Grant

To approve up to \$700 for two Windows Server 2012 Server

CARRIED

- c) Purchase of an additional coffee maker for aprox \$600 – Michael
Michael indicated that staff had again examined the coffee maker issue and that although there was no space at Interurban, that purchasing a second coffee maker and storing it at Lansdowne would be of great use during events.

Burek/Jiang

To approve the purchase of an additional commercial coffee maker at a cost of approximately \$600.

CARRIED

V COMMITTEE REPORTS

- a) OD-
- b) Special Events
There was a meeting last week and Rachael indicated that De -Stress Fest was discussed as well as sustainability day. One major event would be held on each campus. Additionally the committee also looked at the OOHALALA app as a way of raising awareness through the treasure hunt game.
- c) Campaigns & Advocacy –
Committee met in January before the CFS AGM. Discussed the need for classroom talks. Simka Marshall also reported that we have over 600 signatures on the Make Transit Work petition.
- d) Executive Committee Report
- e) Finance Committee –

Chris Marks reported that there was a meeting in January and would be more closer to budget time.

- f) Electoral Committee – Appointment of the Committee
Nominations open February 17 for the CCSS elections and Michel indicated that the board needed to appoint the Electoral Committee.

Jiang/Seconded

To open nominations

CARRIED

Piotr and Mindy were nominated and ratified

- g) Personnel Committee –

VI MEMBER REPORTS

- a) CFS provincial meeting reports
Rachael, Mindy, Shayli, Simka Marshall
- b) Piotr reported on Quiterfest
- c) Claire reported on Sustainability day and a party that will be held by CCSEA
- d)

VII OTHER REPORTS

- a) Health and Dental Plan update – Michel
Michel reported on the possible inclusion of the Nicola Valley Institute of Technology as a separate division on our Health and Dental plan.
- b) Mindy reported that new courses for ELD students are going to Education Council and will obviously have more tuition attached them should the government ESL funding be withdrawn as scheduled. Also focused on international students
- c) Michel reported on the meeting Madeline and he had with the Ministry regarding the ESL funding.

VIII UNFINISHED BUSINESS

- a) Lansdowne Director Position appointment, Simka reported that 3 Lansdowne Directors position vacancies.

Robinson/Horwood

To open nominations

CARRIED

Callum Harrison, Wesley Ryan-Boyd, and Morticia Chan, and Morticia were nominated

Moved/Seconded

To ratify Callum Harrison, Wesley and Morticia as Lansdowne Directors

CARRIED

IX QUESTION PERIOD

No questions

X NEW BUSINESS

- a) Proposal to pay for the creation of a design concept for an improved Interurban Campus Fitness Centre out of the building fund. This could likely cost between \$7-12k depending on scope. – Michael

Horwood/Sandwith

To approve the use of building funds to create a design concept for the Interurban Fitness Centre at a cost of approximately 7 to 12 thousand.

CARRIED

- b) CCSS Retreat-Michel

Keller-Macleod/

To approve a CCSS retreat and orientation on April 30 to May 02 at the Easter Seal Camp Shawnigan and approve all related costs.

CARRIED

- c) Purchase of up to two water makers with cold and hot water dispensers at a cost of \$1090 each (excluding taxes). One from Admin for the Richmond House and one from H&D for the Interurban Fitness Ctr.

Marks/Chen

To approve the purchase of two water makers as recommended.

CARRIED

- d) Referendum to Fund increased Fitness Ctr hours at Interurban – Michel

Sandwith/Lemus

To hold a referendum to increase the recreation fee by \$0.26 during the winter/spring elections to increase interurban Recreation service hours.

CARRIED

- e) Setting of CCSS AGM date Friday March 21, 2014

Keller-MacLeod/Sandwith

To set Friday March 21 as the date of the Annual General Meeting

CARRIED

Adjourned 8:53